

## Plus Image Management

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| <b>Overview</b> | <p>PPM Plus® application suite includes the Image Management tool for managing a paperless revenue cycle—from encounter to claims submission and from payment entry to account management—as part of your normal workflow.</p> <p>With Image Management you can keep accurate, true-to-life, legal facsimiles of the hard copy original documents of the information exchanged between providers, insurance companies, patients, guarantors, and the other parties involved in medical billing.</p> <p>Attach images from the original documents to charges or payments and retrieve them instantly for printing or data entry. Your staff no longer needs to spend endless time sorting through paper files to retrieve important information.</p> <p>Reduce the cost of equipment that paper storage demands. Valuable documents no longer have to be stored in-house. Instead, you can store the originals off-site or destroy the documents after scanning them into Image Management, avoiding storage costs entirely.</p> |
| <b>Features</b> | <ul style="list-style-type: none"> <li>▪ Annotation of images after scanning or importing</li> <li>▪ Centralized storage of all images</li> <li>▪ Image attachment at various levels and at any point in the workflow—attach images directly to charge or payments, in batches or individually, at the case, patient, claim, payment, and account.</li> <li>▪ Seamless integration and embedding within the application suite for easy access</li> <li>▪ User-specific security settings</li> </ul>   |
| <b>Benefits</b> | <ul style="list-style-type: none"> <li>▪ Annotate images to ensure HIPPA compliance and better record keeping.</li> <li>▪ Control access through user-specific privileges—grant and restrict access to individual users.</li> <li>▪ Eliminate possible damage to original files—electronic file storage.</li> <li>▪ Reduce dependency on paper documentation.</li> <li>▪ Reduce filing and storage costs.</li> <li>▪ Retain important documentation indefinitely.</li> <li>▪ Retrieve images almost instantly—easy accessibility to documentation from any workstation.</li> <li>▪ Secure backup and storage of electronic files—files can be restored easily.</li> </ul>   |

For more information about Plus Image Management, or to schedule a demonstration, contact PPMIS Sales at 913.262.2332.